

Occupational Spanish Conversation

Course Outcome Summary

Course Information

Organization	Madison Area Technical College
Developers	Kate Grovergrys
Development Date	5/9/2003
Revised Date	6/9/2003
Course Number	10-802-100
Instructional Level	Associate Degree
Potential Hours of Instruction	34
Total Credits	2

Description

This course is designed to teach basic conversation skills in Spanish within the occupational setting. Students will learn vocabulary, phrases and grammar that will help them to participate in simple workplace conversations on specific topics. Although the focus is on conversation, the course also has writing and grammar components. No previous experience with Spanish is necessary.

Target Population

This course is designed for students who need basic conversation skills in Spanish so they will be able to communicate in the workplace.

Types of Instruction

Instruction Type	Contact Hours	Credits
Classroom Presentation	34	2

Textbooks

Julio I. Andujar, Robert J. Dixon. *Workbook in Everyday Spanish*. Prentice Hall. 1997. **Edition:** Third Edition. **Pages:** 192. **ISBN:** 0-13-432774-8.

Ana C. Jarvis, Raquel Lebrede. *Getting Along in Spanish*. Houghton Mifflin Company. 2000. **Edition:** Fifth Edition. **Pages:** 338. **ISBN:** 0-395-96299-4.

Exit Learning Outcomes

Core Abilities

- A. Communicate effectively
- B. Develop global awareness

Competencies

1. **Communication/Connections: Develop oral skills within the occupational context (skill acquisition)**
Linked Core Abilities

Communicate effectively

Competence will be demonstrated:

- o by participating in class
- o by participating as a member of a group on a project
- o through oral exams

Performance will be satisfactory when:

- o learner prepares for class by completing assignments
- o learner practices by entering into class discussions
- o learner practices by offering questions or comments during class
- o learner attends class regularly
- o learner arrives for class on time
- o learner listens attentively during class
- o learner responds accurately to questions and situations on oral exam
- o group member stays on task
- o group member performs the individual duties assigned by the group
- o group member shares ideas and information
- o group member listens to other group members
- o group member shows respect for other's ideas and opinions

2. Communication/Connections: Develop listening skills within the occupational context (skill acquisition)

Linked Core Abilities

Develop global awareness

Communicate effectively

Competence will be demonstrated:

- o by participating in the class
- o by participating as a member of a group on a project
- o through oral exams

Performance will be satisfactory when:

- o learner listens to Spanish spoken by the teacher and other students
- o learner responds to Spanish spoken by the teacher and other students
- o learner listens to audio material
- o learner responds to audio material
- o learner prepares for class by completing assignments
- o learner enters into class discussions
- o learner offers questions or comments during class
- o learner responds accurately to questions and situations on oral exam
- o group member stays on task
- o group member performs the individual duties assigned by the group
- o group member shares ideas and information
- o group member listens to other group members
- o group member shows respect for other's ideas and opinions

3. Communication/Connections: Develop writing skills within the occupational context (skill acquisition)

Linked Core Abilities

Communicate effectively

Develop global awareness

Competence will be demonstrated:

- o through written quizzes and exams
- o through completion of written exercises in the textbook and workbook

Performance will be satisfactory when:

- o learner spells words correctly
- o learner manipulates grammatical concepts correctly
- o learner demonstrates a knowledge of vocabulary and word usage

4. **Communication/Connections: Develop reading skills within the occupational context (skill acquisition)**

Linked Core Abilities

Communicate effectively

Develop global awareness

Competence will be demonstrated:

- o through completion of activities in the textbook
- o through written exams

Performance will be satisfactory when:

- o learner reads basic information from simple texts, such as ads, forms, maps, memos, posters and price lists
- o learner answers questions in oral and written form based on the readings
- o learner participates in discussions and activities related to the readings

5. **Communication/Connections: Recognize, produce and manipulate vocabulary and grammar necessary to complete skill application competencies (skill acquisition)**

Linked Core Abilities

Communicate effectively

Develop global awareness

Competence will be demonstrated:

- o through written and oral quizzes and exams

Performance will be satisfactory when:

- o learner asks and/or answers questions with correct content, grammar, spelling and syntax
- o learner completes sentences with correct content, grammar, spelling and syntax
- o learner selects sentence completion or response from options presented
- o learner creates sentences with correct content, grammar, spelling and syntax

6. **Culture/Connections: Discuss products and practices of Spanish-speaking culture within the occupational context (skill acquisition)**

Linked Core Abilities

Develop global awareness

Competence will be demonstrated:

- o in small and large group discussions
- o through written assignments as required by the teacher

Performance will be satisfactory when:

- o learner acquires information about components of Spanish-speaking culture through textbook, authentic materials, CD's and the teacher
- o learner enters into class discussions about cultural concepts

- o learner offers questions or comments during class about cultural concepts
- o learner investigates personal values about cultural concepts

7. Communication/Connections: Engage in simple conversations within the occupational context (skill application)

Linked Core Abilities

Communicate effectively

Develop global awareness

Competence will be demonstrated:

- o through oral exams

Performance will be satisfactory when:

- o learner participates in conversations with others about specific subjects
- o learner asks and answers questions in a realistic manner
- o learner is comprehensible in Spanish
- o learner uses correct vocabulary, grammar and syntax

8. Communication/Connections: Role play typical situations within the occupational context (skill application)

Linked Core Abilities

Communicate effectively

Develop global awareness

Competence will be demonstrated:

- o by writing and acting out a role-play that represents a typical situation in an occupational setting
- o through oral exams

Performance will be satisfactory when:

- o learner uses appropriate vocabulary
- o learner demonstrates correct grammar and syntax
- o learner presents information according to stated guidelines
- o role-play theme is appropriate to the assignment
- o role-play appropriately represents with situation
- o role-play contains appropriate phrases in logical sequence
- o role-play is rehearsed sufficiently

9. Culture/Connections: Explain cultural project, practices and perspectives of Hispanic culture within the occupational context (skill application)

Linked Core Abilities

Communicate effectively

Develop global awareness

Competence will be demonstrated:

- o through written quizzes and exams

Performance will be satisfactory when:

- o learner responds appropriately to written and oral questions about Hispanic culture